

Evergreen 3.14 Reporter Update

An overview of the reporter changes
introduced with the Evergreen 3.14
upgrade.



Topics

- Test server - <https://wls-test.sequoia.evergreencatalog.com/eg2/en-US/staff>
- Upgrade date – overnight June 4, live June 5
- General upgrade highlights
- Main reporter changes:
 - Interface
 - Folder views, lists, and actions
 - Templates - Source display
 - Templates - Display and filter field selection and actions
 - Setting up reports
 - Send report bib data to a record bucket
 - Output display

But
first...



General 3.14 upgrade changes

- Interface changes
 - Colors - buttons, alerts, required fields, highlights
 - Page header styles and colors
 - Active tab highlighting
 - New grid/list options
- Dark Mode
- Keyboard shortcut hints
- Patron user Settings - Default Phone Number and Default SMS Number examples
- Hold canceling staff information
- “Hold reset entries” – why, when, and by whom holds were updated
- Record (title) buckets
- Staff catalog quick add title to record bucket
- Staff catalog search preferences – new options added
- Simplified view of Circulation Rules

The Reporter interface

Screens, folders, navigation, and list
options



Reports landing page

Search Templates All Fields All Folders Go

My Folders

- Templates
- Reports
- Output

Shared Folders

- Templates
- Reports
- Output



Evergreen Reports

Browse Search

My Folders

- ▼ Templates
- ▼ Reports
- ▼ Outputs

Shared Folders

- ▼ Templates
- ▼ Reports
- ▼ Outputs

Create new folder

The image shows a two-step process for creating a new folder in the Westchester Library System. The top screenshot displays the 'Create a new sub-folder. Folder type: Template' dialog box. It includes fields for 'Folder Name', 'Share this folder' (set to 'Do not share'), and 'Share with' (set to 'Westchester Library System Administration Office'). A 'Create Sub Folder' button is at the bottom. The bottom screenshot shows the 'Evergreen Reports' sidebar with 'My Folders' (Templates, Reports, Outputs) and 'Shared Folders' (Templates, Reports, Outputs). A red arrow points to 'Templates' in 'My Folders'. A modal dialog titled 'Create a top-level folder' is open, prompting the user to 'Enter a new folder name' with the text 'Items' entered. The modal has 'Confirm' and 'Cancel' buttons.

Search Templates All Fields All Folders You are logged in as **lindsay.stafftest**

My Folders

- [Templates](#)
- [Reports](#)
- [Output](#)

Shared Folders

- [Templates](#)
- [Reports](#)
- [Output](#)

Create a new sub-folder. Folder type: Template

Folder Name:

Share this folder:

Share with:

Evergreen Reports

My Folders

- Templates
- Reports
- Outputs

Shared Folders

- Templates
- Reports
- Outputs

Create a top-level folder

Enter a new folder name

Folder view

Search Templates All Fields You are logged in as **lindsay.stafftest**

My Folders

- Templates
 - Items
- Reports
- Output

Shared Folders

- Templates
- Reports
- Output

[Manage Folder Contents](#) [Manage Folder](#)

Items: created by **lindsay.stafftest**

Create a new report from selected template

Limit output to Start Prev [Next](#) [Create a new Template for this folder](#)

Select	All	None	name	description	docs	ui	create_time	id	owner
☐			Shelf List by Shelf Location			WebStaff	2025-05-12 09:26	12057	lindsay.stafftest



Evergreen Reports

Browse

My Folders

- Templates
 - Items
- Reports
- Outputs

Shared Folders

- Templates
- Reports
- Outputs

Items

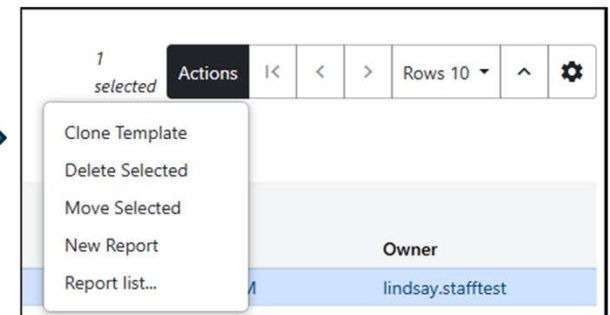
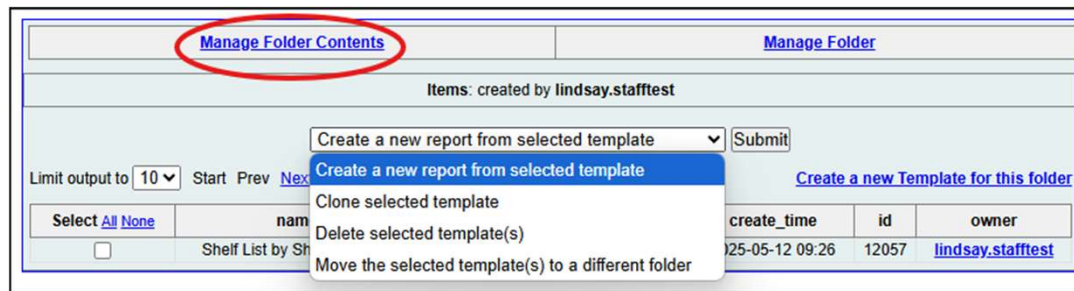
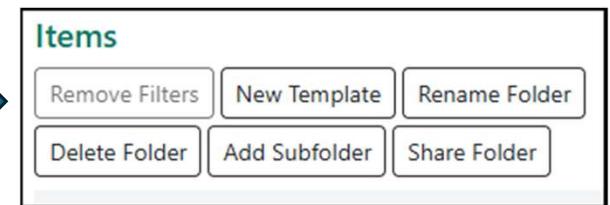
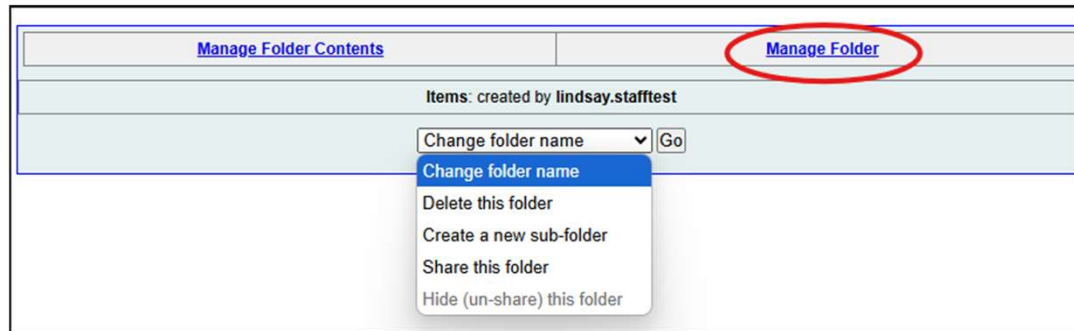
	Name	Date Created	Owner
☐ 1	Shelf List by Shelf Location	5/7/25, 11:32 AM	lindsay.stafftest

0 selected

5/23/2025

Westchester Library System

Folder and Content Actions



Share folders

The screenshot displays the 'Evergreen Reports' web application. On the left, under 'My Folders', there are expandable sections for 'Templates', 'Reports', and 'Outputs'. Below this, 'Shared Folders' includes a list of users: allisonmidgley, aprior, dan.briem, equinox, evergreen.reports, julia.aerfeld, justin.sanchez, laura.burk, and lindsay.stafftest. A 'Collection (WLS)' button is visible at the bottom left. The main area shows a 'Collection' table with two rows: '1 Title list by subject' and '2 Title list by subject (Clone 3)'. A 'Share Folder' modal dialog is open on the right. It features a 'Clone Test' section with a 'Share with:' input field containing 'WLS'. A dropdown menu is open below the input field, listing 'WEST', 'S_WLS', 'WLSA', and 'WLS' (which is highlighted in blue). The dialog also includes 'Save' and 'Cancel' buttons.

Evergreen Reports

Browse Search

My Folders

- Templates
- Reports
- Outputs

Shared Folders

- Templates
 - allisonmidgley
 - aprior
 - dan.briem
 - equinox
 - evergreen.reports
 - julia.aerfeld
 - justin.sanchez
 - laura.burk
 - lindsay.stafftest

Collection (WLS)

Collection

Remove Filters

	Name
☐	#
☐	1 Title list by subject
☐	2 Title list by subject (Clone 3)

Share Folder

Clone Test

Share with: WLS

- WEST
- S_WLS
- WLSA
- WLS

Save Cancel

Add Subfolder

NEW – Grid/list options

Items

0 selected

Actions | < | < | > | Rows 10 | ⚙️

Remove Filters | New Template | Rename Folder
Delete Folder | Add Subfolder | Share Folder

		<u>Name</u>	<u>Date Created</u>
☐	#		
☐	1	Shelf List by Shelf Location	5/7/25, 11:32 AM
☐	2	Shelf List by Shelf Location (Clone 2)	5/7/25, 2:28 PM
☐	3	Shelf List by Shelf Location (Clone)	5/7/25, 2:23 PM

- 🔧 Manage Columns
- ☰ Manage Actions Menu
- 💾 Save Grid Settings
- 🔄 Reset Columns
- 📄 Download Full CSV
- 🖨️ Print Full Grid
- 🖨️ Print Selected Rows

Columns

- ☒ Name
- ☒ Date Created
- ☒ Owner
- ☐ Description
- ☐ Documentation
- ☐ Folder
- ☐ Template ID
- ☐ Version

Templates



NEW - Template version

Templates for testing from Equinox

0 selected

Actions |< < > > Rows 5 ^ ⚙

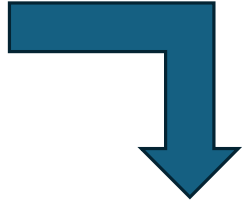
Remove Filters

☐	#	<u>Name</u>	<u>Date Created</u>	Owner	Version
☐	1	Circulation Policies	9/13/19, 5:32 PM	equinox	5
☐	2	Count Circulations by Hour of the Day and Day of Week v.4	4/30/19, 1:59 PM	equinox	5
☐	3	Count Titles by Shelving Location (web client) (clone)	5/24/19, 11:32 AM	equinox	5
☐	4	Deleted Bib Records	4/4/19, 7:53 PM	equinox	5
☐	5	Hold Policies	9/13/19, 5:32 PM	equinox	5

Columns

☒	Name
☒	Date Created
☒	Owner
☐	Description
☐	Documentation
☐	Folder
☐	Template ID
☐	Version

Create a new template



The image shows a web interface for creating a new template. The main form on the left has fields for 'Template Name' (Shelf List by Shelf Location), 'Template Description' (List all items in a specified location.), 'Core Source' (a dropdown menu), 'Nullability' (a checkbox), 'Source Path' (a text field), and 'Transform' (a text field). A 'Save Template' button is located below the description field. A 'New Template' modal is open on the right, containing the same fields as the main form, but with a 'Folder' dropdown menu set to 'Shelf Lists'. The modal also has 'Save' and 'Close' buttons. Below the modal, there is a 'Select Source' dropdown menu. At the bottom of the main form, there is a table with columns: '#', 'Source Path', 'Column Label', 'Data Type', and 'Field Transform'. The table is currently empty, with a message 'No Items To Display' below it. Navigation controls (back, forward, search, etc.) are located above the table.

Template Name: Shelf List by Shelf Location

Documentation URL:

Template Description: List all items in a specified location.

Save Template

Core Source: -- Select Source --

Nullability: ☐

Source Path:

Transform:

Display Fields: Filters

Add Fields

Navigation: << < > >> Actions Rows 25 Page 1

#	Source Path	Column Label	Data Type	Field Transform
No Items To Display				

New Template

Template Name: Shelf List by Shelf Location

Documentation URL:

Folder: Shelf Lists

Template Description: Lists all items in a specified location.

Save Close

Select Source

Select a source

The image shows a screenshot of a library system interface with two dropdown menus. The first menu, labeled "Core Source", is open and shows a list of options with "Item" selected. The second menu, labeled "Select Source", is also open and shows a list of options with "Item" selected. A large blue arrow points from the first menu to the second.

Core Source -- Select Source -- Nullability ☐ Source Path

- Hold Transit
- Hold/Copy Ratio per Bib
- ILS User
- In House Use
- Inter-system Copy Transit
- Item**
- Last Copy Delete Time
- Latest Inventory
- Non-cataloged Circulation
- Non-cataloged In House Use
- Open Circulation Balance by Checkout Library and Owning Library
- Open Circulation Balance by Owning Library
- Open Circulation Balance by User Home Library and Owning Library

Select Source

- Fund Summary
- Hold Request
- Hold Transit
- Hold/Item Ratio per Bib
- ILS User
- In House Use
- Inter-system Item Transit
- Item**
- Item Inventory
- Item Transit
- Last Item Delete Time
- Latest Inventory

Documentation

5/23/2025 Westchester Library System

Source and data field display

The diagram illustrates the configuration process for a library system, showing the relationship between a 'Core Source' and an 'Item'.

Core Source Configuration:

- Core Source:** Item
- Nullability:** ☐
- Source Path:** Item
- Item Fields:**
 - Age Hold Protection
 - Aged (patronless) Circulations
 - Call Number/Volume
 - Circulating Library
 - Circulation Modifier
 - Circulation Type (MARC)
 - Circulations
 - Combined Aged and Active Circulations
 - Copy Alerts
 - Copy Inventory
 - Copy Notes
 - Copy Tags
 - Creating User
 - Floating Group
 - Has Holds
 - Holds
- Source Path Fields:**
 - Active Date/Time
 - Age Hold Protection
 - Alert Message
 - Barcode
 - Call Number/Volume
 - Can Circulate
 - Circulating Library
 - Circulation Modifier
 - Circulation Type (MARC)
 - Copy ID
 - Copy Status Changed Time
 - Cost
 - Creating User
 - Creation Date/Time
 - Deposit Amount
 - Dummy ISBN
 - Fine Level
- Display Fields:** Filters
- Add Fields:** [Button]
- Table Headers:** #, Source Path, Column Label, Data Type
- Table Content:** No Items To Display

Item Configuration:

- Item:** Item
- Display Fields:** All Fields
- Field Display Order:**
 - Active Date/Time (timestamp)
 - Age Hold Protection (link)
 - Alert Message (text)
 - Barcode (text)
 - Call Number/Volume (link)
 - Can Circulate (bool)
 - Circulating Library (org_unit)
 - Circulation Modifier (link)
- Item Fields:**
 - Age Hold Protection
 - Aged (patronless) Circulations
 - Call Number/Volume
 - Circulating Library
 - Circulation Modifier
 - Circulation Type (MARC)
 - Circulations
 - Combined Aged and Active Circulations
 - Creating User
 - Floating Group
 - Has Holds
 - Holds
 - Item Alerts

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Westchester Library System

Add display fields

Core Source: Item Nullability: ☐ Source Path: Item Transform:

Item

- Age Hold Protection
- Aged (patronless) Circulations
- Call Number/Volume
- Circulating Library
- Circulation Modifier
- Circulation Type (MARC)
- Circulations
- Combined Aged and Active Circulations
- Copy Alerts
- Copy Inventory
- Copy Notes
- Copy Tags
- Creating User
- Floating Group
- Has Holds
- Holds

Active Date/Time

- Age Hold Protection
- Alert Message
- Barcode
- Call Number/Volume
- Can Circulate
- Circulating Library
- Circulation Modifier
- Circulation Type (MARC)
- Copy ID
- Copy Status Changed Time
- Cost
- Creating User
- Creation Date/Time
- Deposit Amount
- Dummy ISBN
- Fine Level

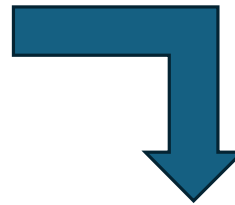
Raw Data

- First Value
- Last Value
- Count
- Count Distinct
- Min
- Max
- Day of Week
- Day of Month
- Day of Year
- Week of Year
- Month of Year
- Quarter of Year
- Hour of day
- Date
- Year + Month
- Year

Display Fields Filters

Add Fields

#	Source Path	Column Label	Data Type	Field Transform
1	Item	Active Date/Time	timestamp	Date



Item

Display Fields Filters Report Layout

All Fields

- ☒ Active Date/Time (timestamp)
- ☐ Age Hold Protection (link)
- ☐ Alert Message (text)
- ☐ Barcode (text)
- ☐ Call Number/Volume

Field Display Order

Name Transform

Active Date/Time Date

Item -> Active Date/Time

☐ Supply Hint

New – “breadcrumbs” and supply hint

Field Display Order

Name

Owning Library

Transform

Raw Data

⊖

Item -> Call Number/Volume -> Owning Library -> Short (Policy) Name

☒ Supply Hint

Hint

Library that owns the item listed

Columns

Filters

Layout and Scheduling

Next

Name

Owning Library

Library that owns the item listed

Item -> Call Number/Volume -> Owning Library -> Short (Policy) Name

Source structure

Source / table structure remains the same.

Expand nested linked tables to access more specific information.

The screenshot displays the 'Owning Library' configuration interface. On the left, a tree view under 'Item' shows the hierarchy: Item > Call Number/Volume > Owning Library. The 'Owning Library' field is selected, and its configuration is shown on the right. The 'All Fields' list includes various fields, with 'Short (Policy) Name (text)' checked. The 'Field Display Order' section shows the field 'Short (Policy) Name' with a transform of 'Raw Data' and a path of 'Item -> Call Number/Volume -> Owning Library -> Short (Policy) Name'.

Item

^ Item

- Age Hold Protection
- ^ Aged (patronless) Circulations
- ^ Call Number/Volume
 - Bib Record
 - Classification Scheme
 - Creating User
 - Dewey Classification
 - Items
 - Last Editing User
 - Notes
 - ^ Owning Library
 - Prefix
 - Suffix
 - URI Maps
 - URIs
 - Circulating Library
 - Circulation Modifier

Owning Library

Display Fields Filters Report Layout

All Fields ^

- ☐ Billing Address (link)
- ☐ Email Address (text)
- ☐ Fiscal Calendar (link)
- ☐ Holds Receiving Address (link)
- ☐ ILL Receiving Address (link)
- ☐ Mailing Address (link)
- ☐ Name (text)
- ☐ OPAC Visible (bool)
- ☐ Organizational Unit ID (org_unit)
- ☐ Organizational Unit Type (link)
- ☐ Parent Organizational Unit (org_unit)
- ☐ Phone Number (text)
- ☒ Short (Policy) Name (text)

Field Display Order

Name Transform

Active Date/Time Raw Data

Item -> Active Date/Time

☐ Supply Hint

Name Transform

Call Number Label Raw Data

Item -> Call Number/Volume -> Call Number Label

☐ Supply Hint

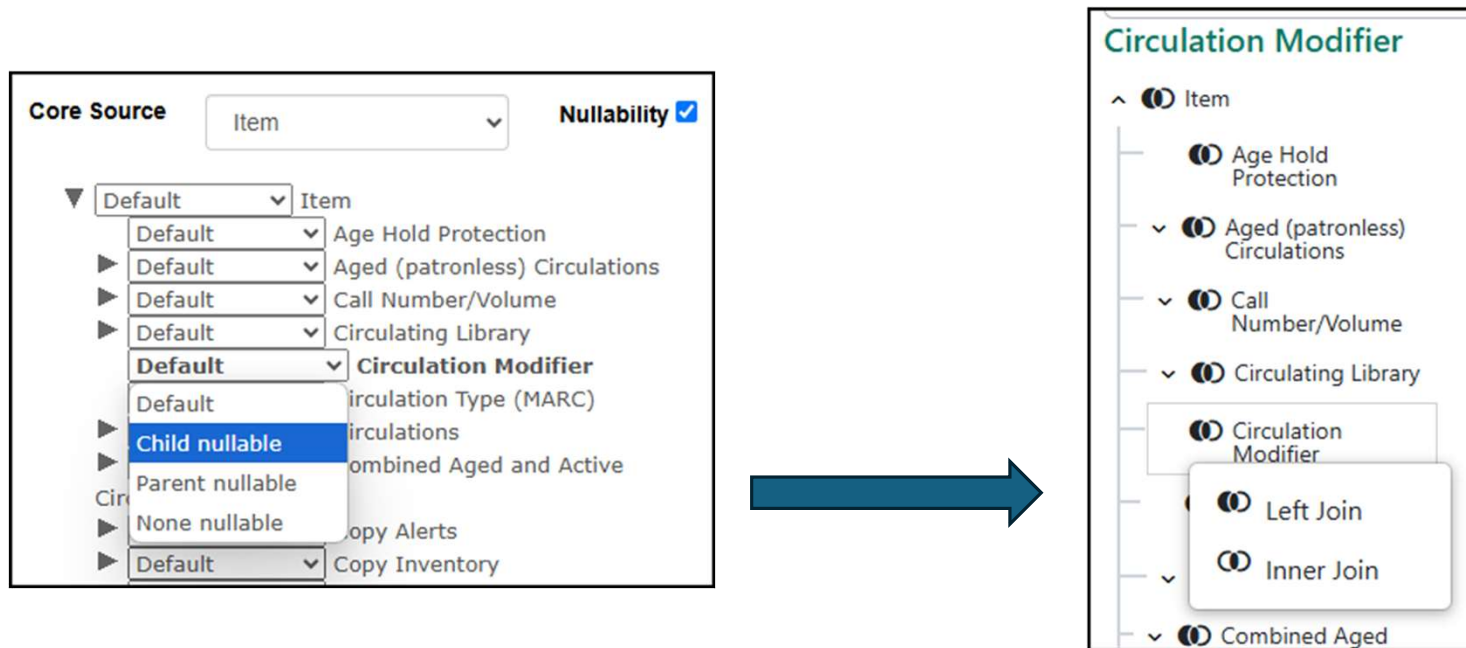
Name Transform

Short (Policy) Name Raw Data

Item -> Call Number/Volume -> Owning Library -> Short (Policy) Name

☐ Supply Hint

Joins (formerly known as nullability)



Modify display fields

#	Source Path	Column Label	Data Type	Field Transform
1	Item	Active Date/Time	Date	
2	Item -> Call Number/Volume	Call Number Label	Raw Data	
3	Item -> Shelving Location	Name		
4	Item -> Call Number/Volume -> Ow...	Short (Policy) Name		

Change Column Label
Change Column Documentation
Change Transform
Move Field Up
Move Field Down
Remove Field

Field Display Order

Name: Active Date/Time Transform: Raw Data

Item -> Active Date/Time

☐ Supply Hint

Name: Call Number Label Transform: Raw Data

Item -> Call Number/Volume -> Call Number Label

☐ Supply Hint

Name: Short (Policy) Name Transform: Raw Data

Item -> Call Number/Volume -> Owning Library -> Short (Policy) Name

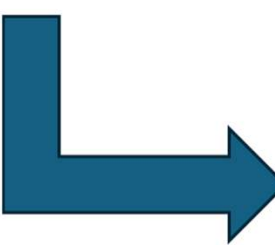
☐ Supply Hint

Name: Name Transform: Raw Data

Item -> Shelving Location -> Name

☐ Supply Hint

Transforms
Field order
Label names



Select report filters

Display Fields

Filters

Add Fields

⏮ ⏪ ⏩ ⏭ Actions Rows 25 Page 1 ⚙

#	Source Path	Name	Column	Data Type	Operator	Field Transform	Filter Value
1	Item -> Shelving L...	Location ID	id	id			
2	Item	Is Deleted	deleted	bool			

Item

- Age Hold Protection
- Aged (patronless) Circulations
- Call Number/Volume
 - Bib Record
 - Classification Scheme
 - Creating User
 - Dewey Classification
 - Items
 - Last Editing User
 - Notes
 - Owning Library
 - Prefix
 - Suffix
 - URI Maps
 - URIs
- Circulating Library
- Circulation Modifier
- Circulation Type (MARC)
- Circulations
- Combined Aged and Active

Display Fields

Filters

Report Layout

All Fields

☐ Billing Address (link)

☐ Email Address (text)

☐ Fiscal Calendar (link)

☐ Holds Receiving Address (link)

☐ ILL Receiving Address (link)

☐ Mailing Address (link)

☐ Name (text)

☐ OPAC Visible (bool)

☐ Organizational Unit ID (org_unit)

☐ Organizational Unit Type (link)

☐ Parent Organizational Unit (org_unit)

☐ Phone Number (text)

☒ Short (Policy) Name (text)

Fields Selected for Display

Owning Library, Shelf Location, Call Number, Barcode, Active Date/Time

Filter Fields and Values

Location ID

⊖ Item -> Shelving Location -> Location ID

Transform

Raw Data

Supply filter value

Supply Hint

Operator

In List

Is Deleted

⊖ Item -> Is Deleted

Transform

Raw Data

☒ Supply filter value

Supply Hint

Operator

Equals

Filter value

True

5/23/2025

Westchester Library System



NEW - Report Layout

Display Fields

Filters

Report Layout

Field Display Order

Name

Owning Library

Transform

Raw Data

↑

↓

Item -> Call Number/Volume -> Owning Library -> Short (Policy) Name

Name

Shelf Location

Transform

Raw Data

↑

↓

Item -> Shelving Location -> Name

Name

Call Number

Transform

Raw Data

↑

↓

Item -> Call Number/Volume -> Call Number Label

Field Sort Order

Name

Active Date/Time

Direction

Later dates at

↑

↓

Item -> Active Date/Time

Name

Call Number

Direction

Ascending (1,

↑

↓

Item -> Call Number/Volume -> Call Number Label

Name

Shelf Location

Direction

Ascending (1,

↑

↓

Item -> Shelving Location -> Name

Save the template

New Template

Template Name

Documentation URL

Folder
Shelf Lists
▼ ▲
▼ Templates

Template Description

Save

Close

Item ▼

Shelving Location

▲ ● Item

● Age Hold Protection

Display Fields

Filters

Report Layout

Creating Reports



Create a new report

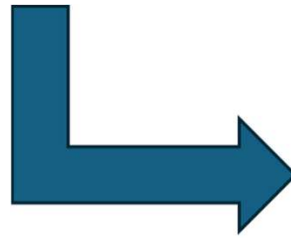
[Manage Folder Contents](#)[Manage Folder](#)

Items: created by [lindsay.stafftest](#)

Create a new report from selected template

Limit output to Start Prev [Next](#) [Create a new Template for this folder](#)

Select All None	name	description	docs	ui	create_time	id	owner
☒	Shelf List by Shelf Location	List all items in a specified location.		WebStaff	2025-05-12 10:54	12061	lindsay.stafftest



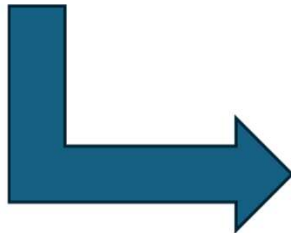
Shelf Lists

1 selected Rows 10

	Name	Description	Date Created	Owner
☐	#		mentation	
☒	1	Shelf List by Shelf Location	Lists all items in a specified location.	4/18/25, 12:00 PM hhpigordon

Report name

Template Name:	Shelf List by Shelf Location
Template Creator:	lindsay.stafftest
Template Description:	List all items in a specified location.
Report Name:	List by Shelf Location - Holid
Report Description:	
Report Columns:	Active Date/Time Call Number Label Name Short (Policy) Name
Choose a folder to store this report definition:	Selected Folder: Items  Report Folders  Items



New Report

Report Name
Shelf List by Shelf Location - Holiday

Template Name
Shelf List by Shelf Location

Report Description

Template Description
List all items in a specified location.

[Columns](#) [Filters](#) [Layout and Scheduling](#)

Report filter values

Choose a folder to store this report definition:

Selected Folder: Items

[Report Folders](#)

[Items](#)

Column	Transform	Action	User Params
Shelving Location -> Location ID	Raw Data	Equals	Holiday & Fitness Holiday Horror House & Garden
Item -> Is Deleted	Raw Data	Equals	True
Organizational Unit -> Organizational Unit ID	Raw Data	In list	WEST ASSOC_LIBS S_WLS S_ARD ARD Add/Del ARD



Columns Filters Layout and Scheduling

Previous Next

Location ID Operator In List Filter value Transform Raw Data

☐ Graphic Book (WEST)

☐ Health & Fitness (WEST)

☒ Holiday (WEST)

☐ Horror (WEST)

☐ House & Garden (WEST)

☐ Interlibrary Loan (WLS)

☐ Item On Display (WEST)

☐ Jacob Burns Film Center Curated Collection (WEST)

Item -> Shelving Location -> Location ID

Is Deleted Operator Equals Filter value True Transform Raw Data

Item -> Is Deleted

Short (Policy) Name Operator Equals Filter value ARD Transform Raw Data

Output format and schedule

Output Options

- ☒ Excel Output
- ☐ CSV Output
- ☐ Calculate grouping subtotals
- ☒ HTML Output
 - ☒ Bar Charts
 - ☐ Line Charts

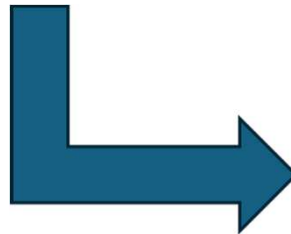
Recurring Report: ☐

Recurrence Interval: 1 Day(s)

☒ Run as soon as possible
☐ 2025-05-12 Noon

Send completion notification to this Email address:

Choose a folder to store this report's output: Selected Folder: **Items**
 [Output Folders](#)
 [Items](#)



Columns Filters Layout and Scheduling

Pivot Label Column: Select One (Optional) Pivot Data Column:

Choose your output format(s):
☐ Calculate grouping subtotals
☐ Excel Output
☒ CSV Output
☒ HTML Output
☐ Bar Chart
☐ Line Chart

Report Folder: **Items**
▼ ^
▼ Reports

Output Folder: **Items**
▼ ^
▼ Outputs

Bibliographic Record Bucket Options

Column for bib id:

☐ New Record Bucket
☐ Existing Record Bucket

Destination Record Bucket id:

Recurrence: ☐ Recurring Report?

Scheduling: ☒ Run Report Now
☐ Schedule Report For Later

Email: Email Address

NEW - Send to record bucket

Pivot Label Column

Select One (Optional)

Pivot Data Column

Choose your output format(s)

☐ Calculate grouping subtotals
☐ Excel Output
☒ CSV Output
☒ HTML Output
☐ Bar Chart
☐ Line Chart

Report Folder: Collection

▼ ▲
▼ Reports

Output Folder: Output folder is required

▼ ▲
▲ Outputs
Collection
Items

Bibliographic Record Bucket Options

Column for bib id
Select One (Optional)
☐ New Record Bucket
☐ Existing Record Bucket
Destination Record Bucket Id

Recurrence

☐ Recurring Report?

Scheduling

☒ Run Report Now
☐ Schedule Report For Later

Email

Email Address

Bibliographic Record Buckets

New Bucket

My buckets (2)

Favorites (...)

Recent (1)

Shared with others (0)

Shared with me (0)

Visible to me (...)

Search for...

Search Catalog

Remove Filters

Bucket ID:

Search

0 selected

Actions

|<

<

>

Rows 10

▲

⚙

	Bucket ID	Name	Description	# of entries	Created On	Actions
☐	#					
☐	1	1202213	Report to bucket test	472	05/14/2025	
☐	2	1202214	Title list by subject (Clone 3, rv2) Generated by report #35580	472	05/14/2025	

Report options

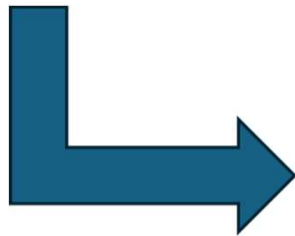
[Manage Folder Contents](#) [Manage Folder](#)

Items: created by lindsay.stafftest

Delete selected report(s)

Limit output to 10 [Next](#)

Select	All	None	name	description	template	create_time	recur	recurrence	owner	edit
☒			Shelf List by Shelf Location - Holiday		12061	2025-05-12 11:06	f	1 day	lindsay.stafftest	View / Edit



Items

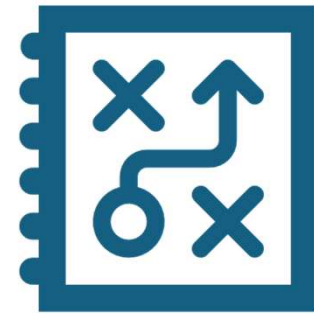
1 selected

Actions |< < > > Rows 10 ^ ⚙

	Name	Date Created
☐	#	
☒	1 Shelf List by Shelf Location	5/7/25, 11:52 AM
☐	2 Shelf List by Shelf Location - Holiday	5/12/25, 11:05 AM

- Clone Report
- Delete Selected
- Edit Report
- Move Selected
- Output list...
- View Report

Report Output



Output folder

[Manage Folder Contents](#)[Manage Folder](#)

Items: created by lindsay.stafftest

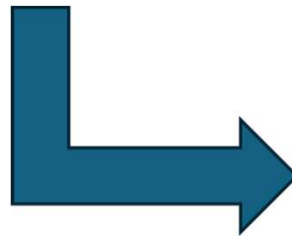
View report output

Limit output to 10 Pending Items

No items to display

Limit output to 10

Select	All	None	report	run_time	complete_time	runner	email	folder	error_text	excel_format	html_format	csv_form
☐			Shelf List by Shelf Location - Holiday	2025-05-12 11:06	2025-05-12 11:06	lindsay.stafftest		2113		t	t	f



Output in folder:

Items

Pending

0 selected |< < > > Rows 10

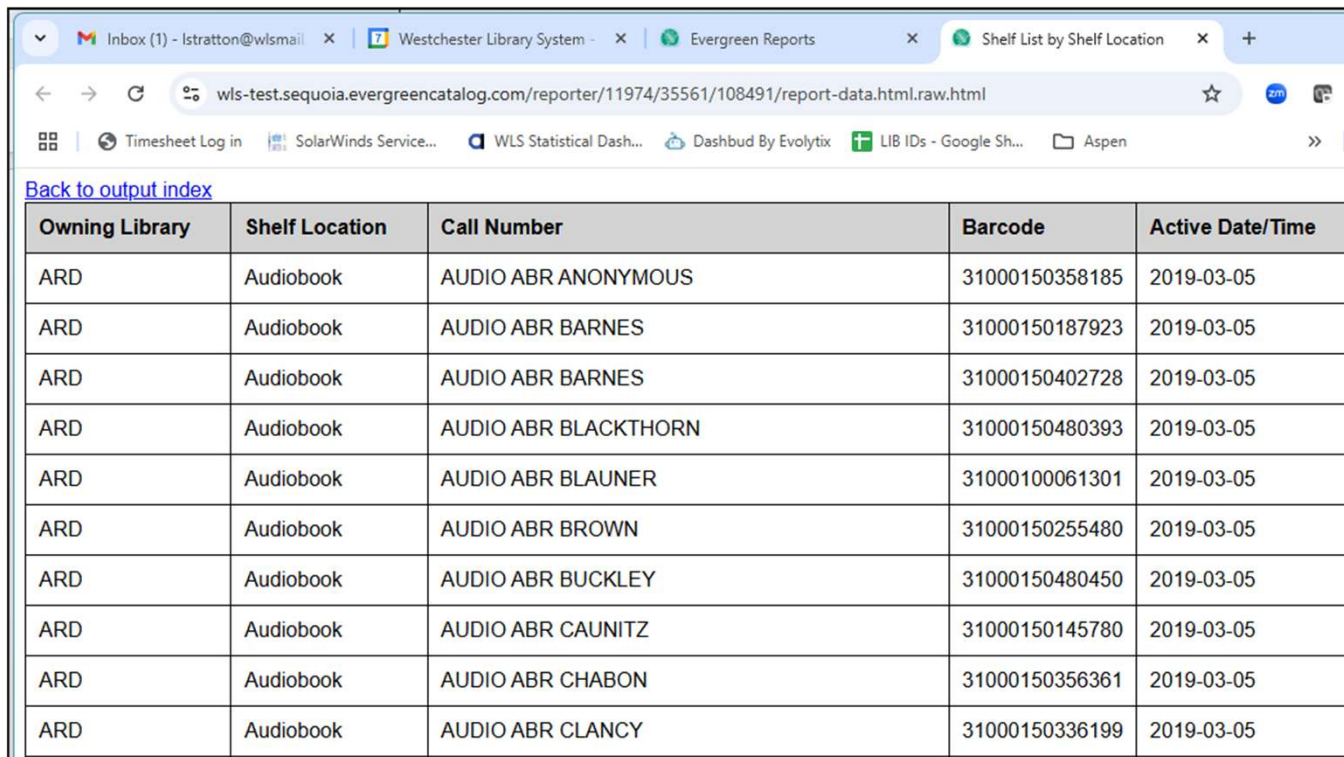
☐	#	Report	Scheduled Run Time	Start Time
Nothing to Display				

Complete

0 selected |< < > > Rows 10

☐	#	Report	Start Time	Finish Time	Output
☐	1	Shelf List by Shelf Location - Holiday	5/12/25, 11:05 AM	5/12/25, 11:05 AM	HTML CSV
☐	2	Shelf List by Shelf Location	5/7/25, 11:52 AM	5/7/25, 11:52 AM	HTML CSV

Output – HTML example



[Back to output index](#)

Owning Library	Shelf Location	Call Number	Barcode	Active Date/Time
ARD	Audiobook	AUDIO ABR ANONYMOUS	31000150358185	2019-03-05
ARD	Audiobook	AUDIO ABR BARNES	31000150187923	2019-03-05
ARD	Audiobook	AUDIO ABR BARNES	31000150402728	2019-03-05
ARD	Audiobook	AUDIO ABR BLACKTHORN	31000150480393	2019-03-05
ARD	Audiobook	AUDIO ABR BLAUNER	31000100061301	2019-03-05
ARD	Audiobook	AUDIO ABR BROWN	31000150255480	2019-03-05
ARD	Audiobook	AUDIO ABR BUCKLEY	31000150480450	2019-03-05
ARD	Audiobook	AUDIO ABR CAUNITZ	31000150145780	2019-03-05
ARD	Audiobook	AUDIO ABR CHABON	31000150356361	2019-03-05
ARD	Audiobook	AUDIO ABR CLANCY	31000150336199	2019-03-05

Questions??

