## New ways to discover what's in the public catalog are coming!

Westchester Library System recommends that patrons download any saved lists or checkout histories from their accounts before April 24, 2023.

Saved Lists

Account Summary	Messages	Items Checked Out	Holds	Preferences	My Lis	ts	1	
Create New	list						<u> </u>	
create new	LISU							
Enter the name of the n	ew list:					s	hare this list?	
							No •	
List description (option	al):							
						1.	Save New List	Cancel
	_							
My Existing	Basket a	nd Lists						
Saved Lists							_ 2	
Christmas Movies							-	HTML View
					Hide	Delete Lis	t Download CSV	Make Default List
Conflict								HTMI View
Crafts:					14465			
					Hide	Delete Lis	t Download CSV	Make Default List
Horror Movies								MTML View
					Hide	Delete Lis	t Download CSV	Make Default List

File name:	693246Christmas Movies		~
ave as type:	Microsoft Excel Comma Separated Values File	3	~
olders		Save	Cancel

From the patron's account, open the My Lists tab and scroll down to the My Existing Basket and Lists section.

- 1. To the right of each Saved List, click the Download CSV button.
- 2. Save the CSV file.
- 3. Locate your downloaded book lists in your downloads folder.

## Saved Checkout History

Account Summary	Messages	Items Checked Out	Preference	ces My Lis	sts		
Current Items Checked (	Out <u>Check Out</u>	History					
Download CSV	2						Next►
Title / Author	-		Checkout Date	Due Date	Date Returned	Barcode	Call Number
I loved her in the movies Wagner, Robert, 1930-	s : memories of Hc	ollywood's legendary actresses	01/10/2023	03/20/2023	03/31/2023	31021152947601	791.4302 W
The motive Lescroart, John T.			01/10/2023	01/31/2023	02/14/2023	31030152280418	FICTION
Rebecca Du Maurier, Daphne, 19	107-1989,		01/10/2023	03/20/2023	03/31/2023	31018152470576	MEZZ DuMAURIER

File name:	circ_history		~
Save as type:	Microsoft Excel Comma Separated Values File	3	~
∧ Hide Folders		Save	Cancel
			_=

From the patron's account, open the Items Checked Out tab and click on the Check Out History link.

- 1. Click the Download CSV button.
- 2. Save the CSV file.
- 3. Locate your downloaded book lists in your downloads folder.