



Empowering libraries. Empowering communities.

WLS Digital Resources: Jobs & Careers

2021 OVERVIEW

Agenda

Today we'll do an overview of WLS job and career resources and dive into specifics for

- first-time job seekers
- people returning to the workforce
- those ready to move up or on
- the formerly incarcerated

Overview

[WLS Career Coaching Services](#)

[FirstFind.org Jobs & Careers](#)

[Learning Express: Career Center](#)

[Tutor.com](#)

[LinkedIn Learning](#)

Don't forget

- OverDrive
- Hoopla
- Kanopy

WLS Career Coaching Services

WLS Career Coaching Services

“Managing Your Career in Changing Times”
Free Virtual Seminars

Providing Career Strategies for Individuals to

- Build self-awareness to clarify direction
- Explore career alternatives
- Learn about the latest job search trends



WLS Career Coaching Services

Presents a Free Virtual Seminar

**“Managing Your Career
in Changing Times”**

Providing Career Strategies for Individuals to:

- Build self-awareness to clarify direction
- Explore career alternatives
- Learn about the latest job search trends

SEMINAR DATES

TUESDAYS
beginning October 5th
10:30 am-12:00 pm

Click here to register:
<https://bit.ly/37BrwNo>

WEDNESDAYS
beginning October 6th
6:00 pm-7:30 pm

Click here to register:
<https://bit.ly/3AFA07w>



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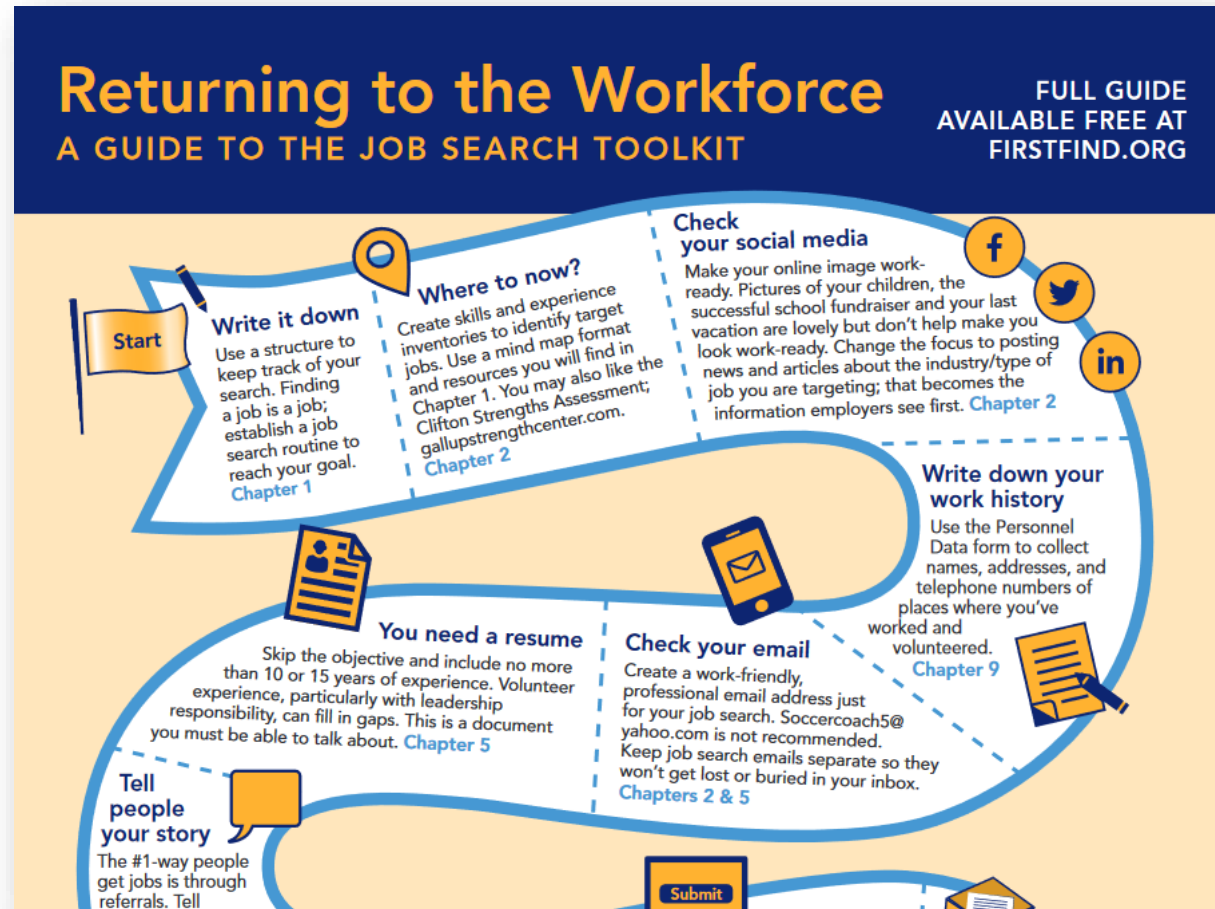
FirstFind.org



[FirstFind.org Jobs & Careers](#)

- Job Search Toolkit
- Job Search Coach appointments available

Job Search Toolkit



Job Search Toolkit includes

- Short video guides
- Roadmaps for specific audiences
- A comprehensive workbook



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Learning Express: Career Center

- Career Preparation
- More Resources
 - Job Search and Interview Skills
 - Core Adult Skills
 - TASC Preparation
 - Citizenship Preparation
 - English and Spanish



Tutor.com

- One-to-one professional job search coaching
resume and cover letter review
- Overnight drop-off
cover letter and resume review
- Tutor.com SkillsCenter Resource Library
résumé templates, job search websites
and career advice
- Test preparation (more about that later!)
- Math and English Foundations Videos

The image shows two overlapping screenshots of the Tutor.com website. The top screenshot is a form titled "What do you need help with today?" with a language dropdown set to "English". It includes fields for "Topic" (selected as "Job Help"), "Grade" (selected as "Adult"), and "How would you like to work with your tutor?" (selected as "Chat Only"). A "Subject" dropdown menu is open, showing options like "Finding a job", "Applying for job online", "Writing a cover letter", "Writing a resume", and "Preparing for an interview". The bottom screenshot is a form titled "Submit your document for 12-hour review". It includes a "What kind of help do you need?" dropdown (selected as "Job Help Resume and Cover Letter Drop Off") and a "Select your grade level:" dropdown (selected as "Adult"). Below this, there's a "What would you like your tutor to review?" dropdown (selected as "A cover letter") and an "I am:" dropdown (selected as "A Career Changer"). At the bottom, there's a text area for pasting a job announcement or posting link, with a sample text about Valera Health.

LinkedIn Learning

Career Development Video Courses

- 250 courses
- Almost 3,500 videos
- Timed, hands-on lessons
- Certificates for completion
- Available in 7 different languages

The screenshot displays the LinkedIn Learning interface. At the top, there are tabs for 'Career Management', 'Job Searching', and 'Personal Branding'. Below these, a search bar shows '375 Results for "Career Development"'. A filter sidebar on the left allows users to filter by 'Content by', 'Type', 'Level', and 'Time to Complete' (with options: < 10 mins (110), 10 - 30 mins (97), 30 - 60 mins (111)). The main content area lists several courses:

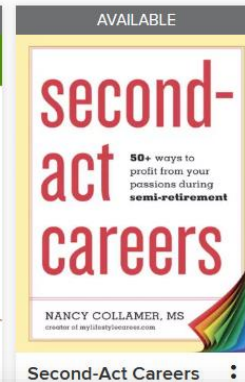
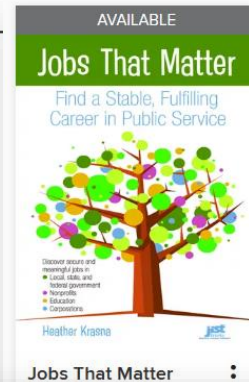
- How to Develop your Career Plan** (COURSE) by CareerCake, Jul 2018. 192,400 learners. Skill: Career Management. 24m duration.
- Create Your Dream Career: A Transformative Guide for Women** (COURSE) by genConnectU, 2 weeks ago. Skill: Career Path Planning. 1h 12m duration.
- Managing Your Career as an Introvert** (COURSE) by Dorie Clark, Jan 2019. 205,906 learners. Skills: Interpersonal Skills, Career Management. 37m duration.
- Personal Branding on Social Media** (COURSE) by Jennifer W. Jessie, May 2019. 80,160 learners. Skill: Personal Branding. 37m duration.
- Transform Your Personal Brand** (COURSE) by Goldie Chan and Madecraft, Jan 2019. 38,267 learners. Skills: Personal Branding, Career Management. 1h 33m duration.
- Delivering an Authentic Elevator Pitch** (COURSE) by Tatiana Kolovou, Jan 2020. 3,342,305 learners. Skills: Personal Branding, First Impressions. 38m duration.



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Listen, Read, & Watch

- OverDrive Careers and Jobs
- Hoopla
log in and search categories
for jobs and careers
- Kanopy
career and
profession videos



Nursing Skills Series: Tape 1



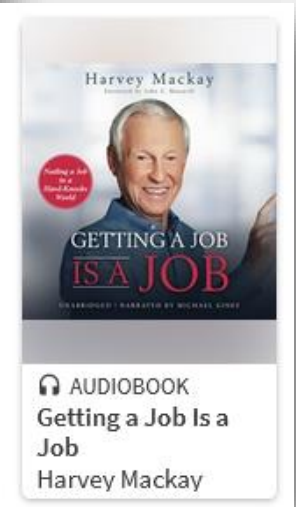
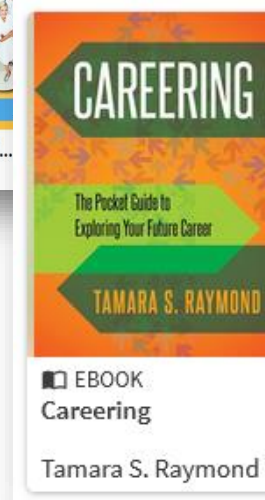
Nursing Skills Series: Tape 2



Nursing Skills Series: Tape 7



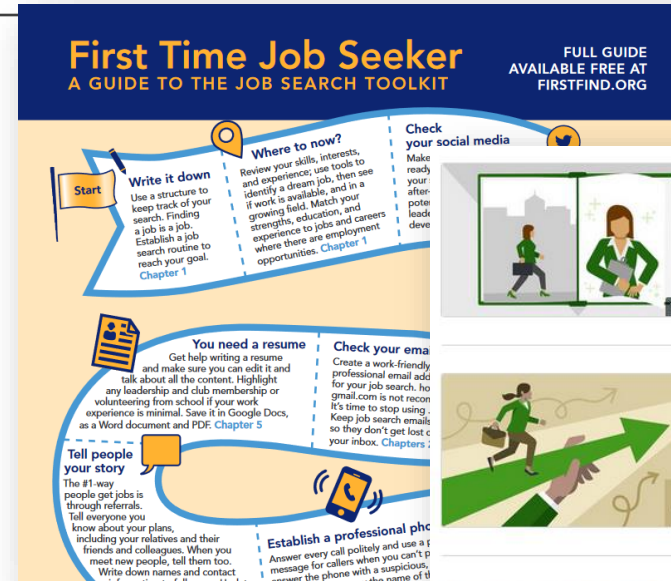
Family Assessment in Commu...



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First-time Job Seekers

- **FirstFind** Special sections on exploring different careers and opportunities for young people
- **LinkedIn Learning** Career Plan and Skills Courses



COURSE
Managing Your Career: Early Career
in LinkedIn Learning • By: Valerie Sutton • Jun 2018
44,770 learners • Skill: Career Management

COURSE
Taking Charge of Your Career
in LinkedIn Learning • By: Christine DiDonato • Feb 2018
118,853 learners • Skill: Career Management

COURSE
Creating a Career Plan
in LinkedIn Learning • By: Dr. Chaz Austin • Updated Mar 2018
134,775 learners • Skill: Career Path Planning

Coming Back, Moving Up or On

Learning Express

- [High School Equivalency Center](#)
- [Core Skills](#)
- [Career Changer's Manual](#)

[Tutor.com Graduate School Test Prep](#)
GRE, GMAT, LSAT, MCAT

[LinkedIn Learning Career Change](#)

The Princeton Review

Know your score. Then, practice more.

GRE®, GMAT®, LSAT®, MCAT® — these tests are not easy, but you already may not realize is how big of a difference a little practice can make in your tests & score reports familiarize you with the structure of the test so you provide you with your baseline score so you know if you're ready, and you should improve so you feel more confident.

Take a free practice test now for a b

GRE GMAT

POPULAR

Managing Career Burnout

LinkedIn Learning • By: Emilie Aries • Sep 2019

178,866 learners • Skills: Work Life Balance, Career Management

Making a Career Change

LinkedIn Learning • By: Stacey Gordon • Apr 2018

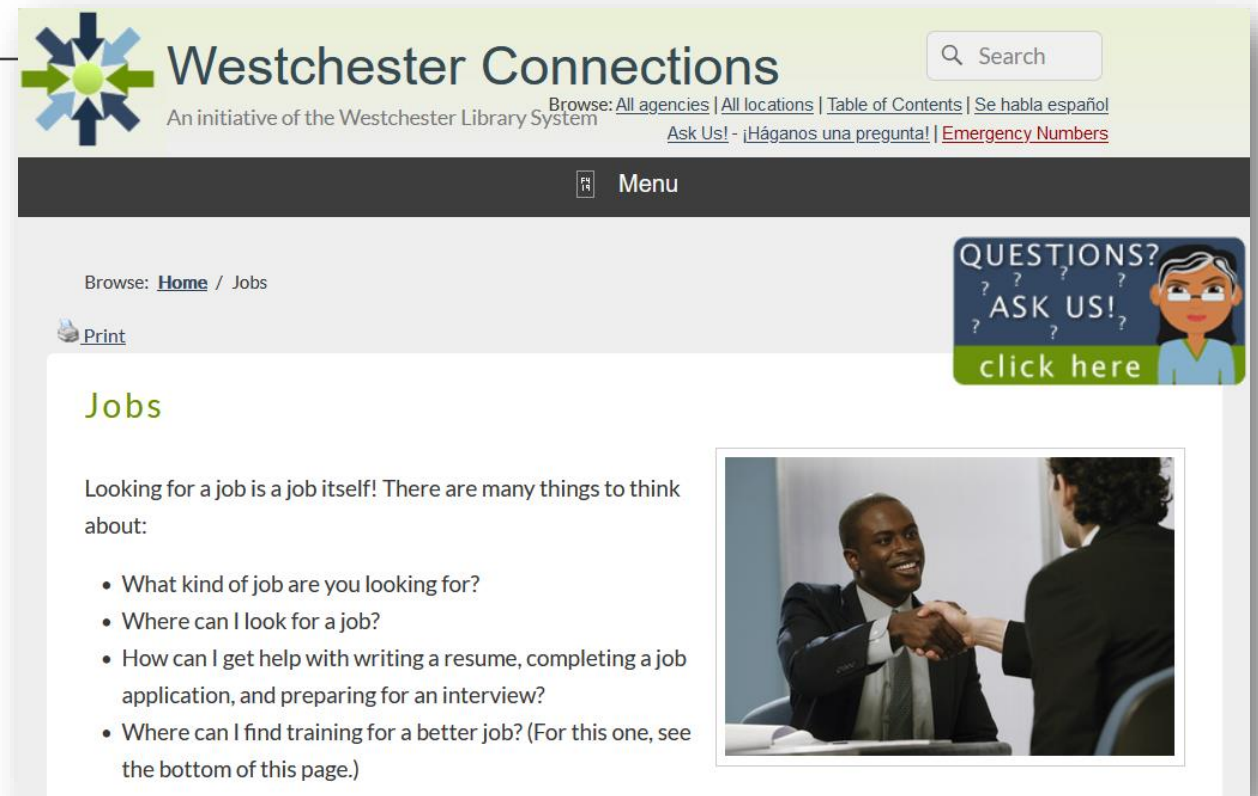
45,870 learners • Skills: Career Management, Career Transitioning

Having an Honest Career Conversation with...

LinkedIn Learning • By: Lida Citroën • Apr 2018

Formerly Incarcerated

- [Westchester Connections](#)
- [FirstFind Reentry after Incarceration](#)




And Finally...

UNIVERSITY
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Fashion Business




The Handbook

NY CDL Handbook

The NY DMV recommends that you read the official CDL handbook. We also think it's a good idea. Please read it at least once, just to get a sense of the material. We know that it can be very boring, but you'll be glad you did it.

Read online or download


General Knowledge



General Knowledge Test 1

A great place to start as it covers the basics of commercial driving in New York. Each question comes with a hint and a detailed explanation.

1-50 questions10 mistakes Allowed to pass

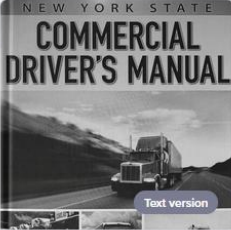


General Knowledge Test 2

Questions about securing the cargo, bridge formulas, using tie-downs, the driver's logbook, and highway driving.

51-100 questions10 mistakes Allowed to pass

NEW YORK STATE
**COMMERCIAL
DRIVER'S MANUAL**



Text version

- [University of Fashion Careers, Skills, and Business](#) also skill-building and industry resources
- [Commercial Drivers Licenses](#)

WLS Support

Thanks for coming!
Have training questions?

Allison Midgley

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