

2021 IT Services Change / Order Request

Library: Three Letter Code Effective Date of Change: MM/DD/YYYY

PCs and Devices

Add WLS Supported Devices: QTY AND DEVICE NAME/LOCATION
(Full year: \$569.76 – 3Qtr yr.: \$427.32 – Half yr: \$284.88) QTY AND DEVICE NAME/LOCATION

Add Library Supported Devices: PROVIDE MAC ADDR FOR EA. DEV
(Full year: \$158.96 – 3Qtr yr.: \$119.22 – Half yr: \$79.48) PROVIDE MAC ADDR FOR EA. DEV
PROVIDE MAC ADDR FOR EA. DEV

Remove WLS Supported Devices. QTY AND DEVICE NAME/LOCATION
(Changes are applied following year, no refunds or credits.) QTY AND DEVICE NAME/LOCATION

Remove / Replace Library Supp. Devs. PROVIDE MAC ADDR FOR EA. DEV
(Changes are applied following year, no refunds or credits.) PROVIDE MAC ADDR FOR EA. DEV
PROVIDE MAC ADDR FOR EA. DEV

Wireless and Back Office Networks (Check one)

Requires annual commitment. Reductions in service are applied following year. No refunds or credits

Remove Wireless Access Point: QTY AND LOCATION(S)

**WLS Wireless Service will be rebuilt starting in September 2021. Speak to Wilson Arana about the changes coming.

Invoicing

Charges incurred for services are billed upon installation. Services will become part of the library's existing agreement with Westchester Library System and will renew annually, in perpetuity, until canceled. Cancellations are effective the year following the cancellation order and cannot be made after the September 30th prior to the year when it will take effect.

Approval

By signing below, the library accepts the immediate and ongoing costs and services ordered in this document.

Library

Westchester Library System

Sign: _____

Sign: _____

Name: _____

Name: _____

Title: _____

Title: _____

Library: _____

Price List for Accessories

Item	Price
Receipt Printer (included with WLS Staff Device)	\$350 / per unit
Barcode Scanner (included with WLS Staff Device)	\$250 / per unit
Spine Label Printer (1 included per library)	\$400 / per unit
Resin ribbons for spine label printers	\$10 / each
Label rolls for spine label printers	\$10 / roll of 2,000
Printer host (to network a USB printer)	\$40 / per unit